



***The Society of St. Vincent de Paul***  
*of Contra Costa County*

**VOLUNTEER OPPORTUNITY**

**LINEN SORTER - JOB DESCRIPTION**

1. Sort through donated linens and towels
2. Remove linens/towels with rips, stains and badly worn.
  - a. Place useable items in red bags
  - b. If unable to be used as rags these will be placed in black bags (garbage)
3. Fold towels and place on shelves for later pricing
4. Determine size of linens (twin, full, queen, king).
5. Fold linens and place masking tape with size written on tape with marker and place on shelves or in bins for later pricing.