**C3HP Process April 2020**

The following documents are required for C3HP rental assistance.

• **Identification with city** (Driver’s License, ID, Passport) Only head of household

• **Proof of income**: last full paycheck; bank statement page; verbal report documented in a case note; application for EDD. (One month of Income)

• **Proof of Housing Crisis:** 3-Day Notice OR Proof of crisis is pay stub from a closed business OR verbal report documented in case note (Statement form landlord confirming rent is not paid)

• **Rental Agreement:** 1st and last page of lease. They can send from their phone if it is handy. To show lease date, name and rent amount.

* **W9 and Rent Letter** (confirming amount owed).