



# Give the gift of energy

## Help pay someone's bill



### The process is simple

To get started please decide on the specific amount you'd like to pay. Complete this form, print it out and include it with your check or money order made payable to PG&E. Please note that for security reasons, we cannot share specific account information such as amount past due, or status of an account.

Items in **BOLD** are required

Purchaser Information		
<b>Your first and last name</b>		<b>Your phone number</b>
Your street address		Apartment #
City	State	Zip code
Your email address		

Gift Payment Recipient Information (list all known information)		
<b>Street address for payment</b>		<b>Apartment #</b>
<b>City</b>	<b>State</b>	<b>Zip code</b>
<b>First and last name on account</b>	<b>Amount of payment</b>	
Alternative name	Phone number on account	

If you provide an email address below, we will send your recipient an email notice instead of a letter regarding this gift.

Recipient email address
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### Submit your order

#### By mail

Please make **checks payable to PG&E** and indicate "Energy Giving Payment" in the memo line. **Do not mail cash.**

Mail your check, along with the completed form to:

**PG&E, ATTN: Energy Giving Payment**  
**P.O. Box 997300**  
**Sacramento, CA 95899-7300**

#### In-person

Visit one of our local **Customer Service Offices**. To find a local office visit [pge.com/mypaycenter](http://pge.com/mypaycenter).

Fill out a completed form and include your form of payment (cash, checks, money orders, traveler's checks and cashier's checks). There is no payment service charge. Please note valid identification may be required.

\*Gift payments are not tax deductible or anonymous. Your name will appear on the on the notice to the gift payment recipient, as written in the Purchaser Information section of this form.

Payments made by cash or cash equivalents are subject to Internal Revenue Service reporting requirements (IRS Code 60501) and payors may need to complete IRS form 8300.