



The Society of St. Vincent de Paul

of Contra Costa County

Protocols for Cleaning and Disinfection After Persons Suspected/Confirmed to Have COVID-19 Have Been in a Facility Operated by St. Vincent de Paul of Contra Costa County (SVdP).

For the purpose of this document, SVdP facilities are defined as follows:

- **2210 Gladstone Dr. (Administration and Clinic), Pittsburg, CA**
- **2210 Gladstone Dr. (Warehouse), Pittsburg, CA**
- **1415 Simpson Ct. (Dining Room), Pittsburg, CA,**
- **2815 Contra Costa Blvd., Pleasant Hill, CA,**
- **8890 Brentwood Blvd., Brentwood, CA.**
- Close off areas visited by the ill persons.
- **Cleaning staff will clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like keyboards) used by the ill persons, focusing especially on frequently touched surfaces.**
- If it has been more than 7 days since the person with suspected/confirmed COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary.

Cleaning and Disinfecting Procedures

Hard (non-porous) surfaces

- Cleaning crew will wear disposable gloves when cleaning and disinfecting surfaces. Gloves should be discarded after each cleaning. [Clean hands](#) immediately after gloves are removed following CDC recommend hand washing procedures.
- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.

Always read and follow the directions on the label to ensure safe and effective use.

- Wear skin protection and consider eye protection for potential splash hazards
- Ensure adequate ventilation
- Use no more than the amount recommended on the label
- Use water at room temperature for dilution (unless stated otherwise on the label)
- Avoid mixing chemical products
- Label diluted cleaning solutions
- Store and use chemicals out of the reach of children and pets

You should never eat, drink, breathe or inject these products into your body or apply directly to your skin as they can cause serious harm. Special considerations should be made for people with asthma and they should not be present when cleaning and disinfecting is happening as this can trigger asthma exacerbations.

- **Disinfect with a household disinfectant provided by management at SVdP.** This includes, but not necessarily limited to **products listed on the EPA List N: Disinfectants for Coronavirus (COVID-19)**, a diluted household bleach solution (instructions for preparation follow) or an

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alcohol solution containing at least 70% alcohol. Follow the manufacturer's instructions for all cleaning and disinfection products. Read the product label for the correct concentration to use, application method, and contact time.

- Diluted household bleach solutions using bleach containing 5.25%–8.25% sodium hypochlorite.
 - Follow the manufacturer's application instructions for the surface, ensuring a contact time of at least 1 minute.
 - Ensure proper ventilation during and after application.
 - Check to ensure the product is not past its expiration date.
 - Never mix household bleach with ammonia or any other cleanser. This can cause fumes that may be very dangerous to breathe in.
- Prepare a bleach solution by mixing:
 - 5 tablespoons (1/3rd cup) of 5.25%–8.25% bleach per gallon of room temperature water or
 - 4 teaspoons of 5.25%–8.25% bleach per quart of room temperature water
- Bleach solutions will be effective for disinfection up to 24 hours.
- **Cleaning staff and others should clean hands often**, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water. **Always read and follow the directions on the label** to ensure safe and effective use.

Soft (porous) surfaces

- For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - If the items can be laundered, launder items in accordance with the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.
 - Otherwise, use **a household disinfectant provided by management at SVdP**. This includes, but not necessarily limited to **products listed on the EPA List N: Disinfectants for Coronavirus (COVID-19)**.

Electronics

- For electronics such as tablets, touch screens, keyboards, remote controls, and ATM machines, remove visible contamination if present.
 - Follow the manufacturer's instructions for all cleaning and disinfection products.



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- If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.

Linens, clothing, and other items that go in the laundry

- In order to minimize the possibility of dispersing virus through the air, do not shake dirty laundry.
- Wash items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other people's items.

Personal Protective Equipment (PPE) and Hand Hygiene

- **The risk of exposure to cleaning staff is inherently low. Cleaning staff should wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Gloves should be compatible with the disinfectant products being used.
 - Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to **clean hands** after removing gloves.
 - Aprons or work uniforms can be worn during cleaning and disinfecting. Reusable (washable) clothing should be laundered afterwards. Clean hands after handling dirty laundry.
- Gloves should be removed after cleaning a room or area occupied by ill persons. **Clean hands** immediately after gloves are removed.
- Cleaning staff should immediately report breaches in PPE such as a tear in gloves or any other potential exposures to their supervisor.
- **Cleaning staff and others should clean hands often**, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.